

OFFICE OF THE SUPERINTENDENT

Millburn Public Schools

INFORMATION ITEM

November 2, 2009

To: Board of Education Members

From: Ellen E. Mauer, PhD

Subject: First Reading-Board Policy 7:325-Student Fund-Raising Activities

This policy has been updated to include more specific guidelines that are required by state law. We may change the guidelines if we wish, but we do have to have guidelines in place.

We ask that you use this as your first reading period and then put this on the next BOE meeting agenda for a second reading and approval.

Students

Student Fund-Raising Activities ¹

Only the following organizations may solicit students on school grounds during school hours or during any school activity to engage in fund-raising activities:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent's implementing procedures shall provide that:

1. Fund-raising efforts shall not conflict with instructional activities or programs.
2. Fund-raising efforts must be voluntary.
3. Student safety is paramount and door-to-door solicitations are prohibited.
4. For school-sponsored student organizations, a school staff member must supervise the fund-raising activities and the student activity funds treasurer must safeguard the financial accounts.
5. The fund-raising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
6. The funds shall be used to the maximum extent possible for the designated purpose. ²

LEGAL REF.: 105 ILCS 5/10-20.19(3).

CROSS REF.: 4:90 (Activity Funds), 8:90 (Parent Organizations and Booster Clubs)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law requires this subject matter be covered by policy. 105 ILCS 5/10-20.19 requires districts to have rules governing fund-raising. State law, however, does not provide details concerning this policy's content.

² This paragraph is optional and may be amended. Its purpose is to establish basic guidance to the superintendent arising out of the school board's accountability to the community.

Students

Student Fund-Raising Activities

Students should not be used to promote fund-raising activities by non-school sponsored groups except those which are of a school-wide nature in which participation can be a positive experience for students and when the proceeds contribute to a recognized humanitarian purpose.

Fund-raising plans approved by the Building Principal shall be submitted to the Superintendent for approval. The funds shall be used to the maximum extent possible for student activities.

LEGAL REF.: 105 ILCS 5/10-20.19(3).

CROSS REF.: 4:90 (Student Activity Fund Management)

ADOPTED: May 20, 2002